



# Clementi Primary School

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CTP/2020/P/VP/073

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Dear Parents/Guardians,

Welcome to the new school year of 2021!

Greetings and a Very Happy New Year to all of you. I am Mr Vimalenthiran Vijayasingam, your new Principal here to serve you at Clementi Primary School. I know I am joining a vibrant school full of wonderful students, loving staff, caring parents and supportive stakeholders. I look forward to getting to know all of you in time and working hard for the betterment of our Clementians and staff. I hope that you will continue to be proud of our school and what it will do for our children. These are indeed trying times for us and the whole world but let's begin the year with optimism and hope for better times and an enriching year ahead in our students' lives. Together we can achieve it!

As we begin the new academic year, we would like to bring your attention to the following matters.

## 1. Arrangements for First Day of School

1.1 Schools will re-open in 2021 with Safe Management Measures (SMM), such as temperature taking, visual screening of students, and reducing congestion where possible. It is not mandatory for students to have a TraceTogether token when schools re-open. It will be required in schools only when all of the tokens have been distributed nationwide. While most Co-Curricular Activities (CCA) and school activities will resume, higher-risk activities will remain suspended or limited to a smaller group. You are reminded not to send your child/ward to school if they are unwell or have flu-like symptoms. If you are unable to acquire school uniforms from the supplier in time for the first day of school, your child/ward may report to school in his/her own attire appropriate for school; white school shoes are still required.

(a) **All P1 Clementians will start school from 4 January 2021 (Mon).** On 4 January, at most one parent/guardian will be allowed to accompany your child/ward into the school to ease your child/ward into his/her new school. This is to facilitate the onboarding of P1 students and ensure that SMM can be implemented effectively. The school has separately provided the details of the arrangements for 4 January to parents/guardians of P1 Clementians. Details can also be found on the school website.

(b) **P2 to P6 Clementians will attend school from 5 January 2021 (Tues).** The school-based Student Care Centre will be opened for enrolled P2 to P6 Clementians only in the afternoon of 4 January. If you require care arrangements for your child/ward on 4 January morning, please indicate as such on the Parents Gateway message sent to you on 23 December 2020. We appreciate your response by 30 December 2020, 12 noon, if your child/ward requires care arrangements.

## 2. Administrative Matters

### 2.1 Communication with Parents

- 2.1.1. Our school's general information, such as school hours, calendar and contact details, can be found in the Student Handbook and on our school website, [www.clementipri.moe.edu.sg](http://www.clementipri.moe.edu.sg). Since the start of 2016, the school has gone paperless to reduce paper consumption. Thus, you will receive communications materials such as school notifications and examination schedules via our school website, Facebook page and the Parents Gateway (PG) app. The school will provide hard copies of communications materials for students who request for them from their Form Teachers at the beginning of the year.
- 2.1.2. To view our official Facebook page which functions as our school's e-newsletter, please search for 'Clementi Primary School Official' on Facebook. You may also copy the following URL to your browser or scan the QR code using your mobile devices:



<https://goo.gl/bgA7cl>

- 2.1.3. You can look forward to viewing group photographs and video clips of our Clementians in action on our official Facebook page. These uploaded media may reflect Clementians' names and classes. **Should you wish to exclude information of your child/ward (photographs, names, classes etc.) on our Facebook page, please inform your child's/ward's Form Teacher.**
- 2.1.4. Our school onboarded MOE's Parents Gateway (PG) app on 1 April 2019. To date, 94% of our parents are active users of the app. If you have yet to download and start using the PG app, we would like to strongly encourage you to do so. For assistance on the PG app, please refer to the following:
- (a) Step by Step Guide to install PG App on Mobile phones : <https://bit.ly/2MD4hqY>
  - (b) Step by Step Guide to register for SingPass : <https://bit.ly/2FX9bPd>
  - (c) Parents Gateway Frequently Asked Questions (FAQs) for Parents : <https://bit.ly/2DIVdOB>

### 2.2 Student Handbook and Homework Folder

- 2.2.1. We will provide all Clementians with free copies of the Student Handbook and Homework Folder by the first week of school. Please ensure that your child/ward takes responsibility for the handbook and folder, as we are unable to replace the lost copies.

## 3. Curriculum Hours 2021

- 3.1. Curriculum hours will remain the same in 2021 from 7.30 a.m. to 1.30 p.m. daily as communicated in the End of Term 4 Parent Notification dated 6 November 2020. The school will continue with the practice of staggered recesses and school dismissal as shown in Annex A and Annex B respectively. CCA for Primary 3 to 6 Clementians will continue to be held on Tuesday mornings.

- 3.2. As part of the school's efforts on developing a Growth Mindset in your child/ward through the four As (Attendance, Attire, Attitude and Achievement), we would like to seek your help to ensure that your child/ward is in the school by 7.30 a.m. every morning. We will continue to monitor latecomers and my teachers will get in touch with you, if needed, to find out how best the school and the home can work together to ensure that your child/ward comes to school to learn with joy and little anxiety.

#### **4. After-School Programmes 2021**

- 4.1. The school's After-School Programmes planned for Primary 3 to 6 Clementians complement the school's effort in making learning authentic and enjoyable. These programmes have been specially designed to meet the different learning needs of Primary 3 to 6 Clementians. If your child/ward needs greater support in his/her learning, he/she may attend remediation on one or more days. For other Clementians, we will offer relevant programmes according to their strengths, interests and learning dispositions.
- 4.2. Please refer to the table at [Annex C](#) for the schedule of the After-School Programmes 2021. As the programmes are customised for Clementians, each child/ward will receive a personalised schedule by the second week of school. The school bus service at 3.30 p.m. is available for Clementians who have signed up for bus service.

#### **5. Networking session with Form Teachers on 29 January 2021**

- 5.1. The school will be organising a session for parents to network with their child's/ward's Form Teacher over Zoom. We will provide details on signing up for this session at a later date.

#### **6. Lunar New Year Celebration**

- 6.1. Our school will be celebrating the Lunar New Year on Thursday, 11 February 2021, with adherence to SMM. The school hours will be from 7.30 am to 10.00 am. All Clementians are encouraged to be dressed in their traditional costumes and white school shoes. More details will be provided nearer to the date.

#### **7. Construction of Sheltered Linkway at School Gate 1**

- 7.1. School Gate 1, located next to Clementi Cascadia along Clementi Avenue 3, is one of the entrances heavily used by Clementians and staff to access the school compound. To provide Clementians and our staff with a better commuting experience, the school has engaged Logistics Construction Pte Ltd to construct a sheltered linkway connecting Gate 1 to the void deck of our new school block. Once this is completed, you will be able to pick up your child/ward at the sheltered holding area during school dismissal.
- 7.2. The upgrading work commenced on 21 November 2020, and is targeted to be completed by mid-February 2021. During the upgrading, the school will take the necessary measures to ensure smooth daily operations, minimize noise and dust and ensure the safety and security of our school population. Please refer to [Annex D](#) for the area affected by the upgrading.
- 7.3. Arising from this, Gate 1 will not be available during the period of upgrading. If your child/ward usually enters the school via Gate 1 from the direction of Clementi Ave 4 and 5 (passing by

Clementi Cascadia) in the morning, please enter the school via Gate 9 instead during the affected period. **We seek your cooperation to refrain from using Gate 4 in order to avoid holding up the vehicular traffic at the school main gate.**

- 7.4. The school has also made adjustments to the staggered dismissal for 2021 at Annex B during the period of upgrading.

## 8. Safe Management Measures

- 8.1. With Singapore moving into Phase 3 of re-opening on 28 December 2020, our school will continue to remain vigilant in our fight against Covid-19 by ensuring that the following SMM are in place to keep our Clementians and staff safe:

- (a) Daily temperature-taking with additional visual screening will continue to be carried out for all Clementians and staff. Clementians and staff who are well, and do not have any adult household member (18 years and above) who is unwell will be allowed into the school premises. Our school will put up signages at the entrance of the school gates to remind affected staff, Clementians and visitors of these precautionary measures.
- (b) All visitors are required to check-in /out of school via SafeEntry using the QR code or NRIC scan method at the security guard house. Upon entry, visitors will have their temperature taken, and be visually screened for fever and flu-like symptoms. They will not be allowed in the school if they exhibit fever or flu-like symptoms.
- (c) Our school will clean high-touch surfaces more frequently and disinfect our premises daily.
- (d) Clementians and staff are required to wear their face masks/shields.
- (e) Clementians will practise frequent hand-washing throughout the school day and practise wipe-down routines like cleaning tables and shared equipment after use.
- (f) Intermingling across classes and levels will be minimised.
- (g) Our school will also stagger dismissal and recess timings to reduce congestion.
- (h) Clementians are encouraged to bring their own food for their recesses and snack breaks.
- (i) There will be clearly designated areas and markings to enforce safe distancing measures for waiting adults during school dismissal.

## 9. Personal Responsibility

### (a) Oral Digital Thermometer (ODT)

Temperature-taking will be conducted twice daily. The first temperature-taking will be conducted in the morning before 7.30 a.m. and the second temperature-taking will be done in the afternoon during the last period. **We would like to seek your assistance to remind your child/ward to bring a working ODT to school every day.** Please replace the batteries in your child's/ward's ODT or buy a new one if your child's/ward's ODT is not working. **The school will issue ODTs to P1 Clementians, free of charge, on 4 January.**

(b) Wet Wipes or Two Clean Pieces of Cloth

Please prepare wet wipes for your child/ward to do a wipe-down of his/her table and PE equipment after use. For greater environmental sustainability, your child/ward can also bring two clean pieces of cloth for the same purpose every day.

(c) Face Mask/Shield and Hand Sanitiser

Mask wearing and personal hygiene protect us from Covid-19. Hence, please continue to ensure that your child/ward wears a mask to school, as well as bring with him/her a small bottle of hand sanitiser to help keep their hands clean.

(d) Face Towel

We would like to request that you prepare a face towel for your child/ward to clean his/her face after PE lessons before putting on his/her face mask/shield.

Please assist your child/ward in keeping the above items clean.

## **10. School Safety and Security**

### **10.1. Visitors to School**

10.1.1. All visitors to the school are required to report at the Security Post to obtain a security pass. To ensure the safety of your child/ward, we will not allow visitors without security passes to proceed to any part of the school premises. If you wish to take your child/ward home before dismissal, please inform the staff at the General Office and fill in the required details in the Early Departure Record Book before leaving the school with your child/ward.

### **10.2. Road Safety**

10.2.1. We will conduct a safety briefing, including the importance of road safety, in the first week of school. Please remind your child that if he/she walks to and from school, he/she should follow road safety procedures within and outside school at all times. This means adhering to all traffic regulations like using overhead bridges or zebra crossings where possible, ensuring there are no oncoming vehicles before crossing any roads, and crossing only when the green man signal is on.

10.2.2. The HDB car park entrance to Clementi Cascadia along Clementi Avenue 3 may experience high vehicular traffic volume in the morning and during school dismissal. We have reminded Clementians who have to cross the HDB car park entrance daily to be particularly careful. Please help to reinforce this message at home.

10.2.3. To ensure the safety of all during dismissal time, please do not wait in your vehicle outside the school along Clementi Avenue 3 as this will affect traffic flow. We seek your cooperation to park at the nearby HDB car parks and pick up your child/ward from school.

### **10.3. Traffic Updates**

10.3.1. We observed that more parents are driving Clementians to school in the morning post-Circuit Breaker. This has inevitably caused congestion outside the school main gate along Clementi Avenue 3 and the drop-off area at the school foyer. Arising from this, the school had received community feedback via the Land Transport Authority (LTA) that vehicles approaching from Clementi Avenue 4 have had trouble in making U-turns along Clementi Avenue 3. This situation is worst during weekday mornings between 7.00 a.m. and 7.25 a.m.

10.3.2. To help ease the traffic situation along Clementi Avenue 3, we would like to seek your cooperation in ensuring smooth vehicular movement in the morning by avoiding the peak hour traffic. We would also like to remind all drivers to:

- (a) Stay on the left lane patiently to wait for your turn to drive into the school. Overtaking the vehicles turning into Clementi Town Secondary School (CTSS) will likely result in you blocking the vehicles on the right lane, causing traffic on both lanes to be blocked.
- (b) Stop your vehicle at the alighting point that is furthest along the driveway. The covered driveway can accommodate **four** vehicles at a time.
- (c) Remind your child/ward to sit on the left side of the car and alight as soon as your vehicle comes to a stop.
- (d) Place your child's/ward's school bag in the car beside him/her, and allow your child/ward to alight by himself/herself independently to avoid holding up the traffic behind you.
- (e) Drive carefully when it rains. Any delay in getting to school on such days is understandable.
- (f) Please DO NOT park along the road outside the school during dismissal times.

10.3.3. The Land Transport Authority (LTA) would like to remind all drivers that there shall be strictly NO PARKING:

- (a) 9 metres of a bus stop;
- (b) 6 metres of a junction;
- (c) 3 metres of a fire-hydrant;
- (d) 50 metres of a pedestrian crossing;
- (e) On grass verge and footway; and
- (f) At entrances or exits of any other premises.

10.3.4. LTA officers will not hesitate to take the necessary enforcement actions against vehicles that park at the above-mentioned areas. Let us all show consideration and emphasise road safety, so that we can be role models to our Clementians.

## **11. Parental Involvement and Support**

11.1. Parents play an important role in their child's/ward's growth, and your involvement and support in your child's/ward's education will motivate him/her to better behaviour and learning outcomes. It is our shared responsibility to bring out the best in your child/ward. Please visit our school website if you wish to join our school's Parent Support Group (PSG) and be involved in the school's activities.

11.2. More information on how you can be involved in your child's/ward's education can be found at <https://www.schoolbag.edu.sg/education>.


Yours sincerely,

Mr Vimalenthiran Vijayasingam  
Principal

## Daily Staggered Recess Timings

	Mon	Tue	Wed	Thur	Fri
<b>Pri 1</b>	8.30 – 9.00	8.45 – 9.15	8.30 – 9.00	8.30 – 9.00	8.30 – 9.00
<b>Pri 2</b>	9.00 – 9.30	9.15 – 9.45	9.00 – 9.30	9.00 – 9.30	9.00 – 9.30
<b>Pri 3</b>	9.30 – 10.00	9.45 – 10.15	9.30 – 10.00	9.30 – 10.00	9.30 – 10.00
<b>Pri 4</b>	10.00 – 10.30	10.15 – 10.45	10.00 – 10.30	10.00 – 10.30	10.00 – 10.30
<b>Pri 5</b>	10.30 – 11.00	10.45 – 11.15	10.30 – 11.00	10.30 – 11.00	10.30 – 11.00
<b>Pri 6</b>	11.00 – 11.30	11.15 – 11.45	11.00 – 11.30	11.00 – 11.30	11.00 – 11.30

## STAGGERED DISMISSAL PLAN FOR PRIMARY 1 to 6 CLEMENTIANS 2021



Dismissal Time: <b>1.30 p.m.</b>		Dismissal Time: <b>1.35 p.m.</b>	
Classes	Dismissal Point	Classes	Dismissal Point
1 Empathy, 1 Perseverance & 1 Confidence	Foyer (Left Side)	1 Initiative, 1 Sincerity & 1 Teamwork	Foyer (Left Side)
2 Empathy, 2 Perseverance & 2 Teamwork	Foyer (Right Side)	2 Confidence, 2 Sincerity & 2 Responsibility	Foyer (Right Side)
3 Confidence & 3 Teamwork	Gate 4	3 Initiative	Gate 4
4 Responsibility	Gate 4	4 Initiative & 4 Empathy	Gate 4
5 Empathy & 5 Perseverance	Gate 9	5 Confidence	Gate 9
6 Confidence	Gate 9	6 Empathy & 6 Perseverance	Gate 9


  


Dismissal Time: <b>1.40 p.m.</b>		Dismissal Time: <b>1.45 p.m.</b>	
Classes	Dismissal Point	Classes	Dismissal Point
1 Responsibility & 1 Enthusiasm	Foyer (Left Side)	3 Empathy	Gate 4
2 Initiative & 2 Enthusiasm	Foyer (Right Side)	4 Perseverance & 4 Teamwork	Gate 4
3 Responsibility & 3 Perseverance	Gate 4	5 Initiative	Gate 9
4 Confidence	Gate 4	6 Initiative & 6 Teamwork	Gate 9
5 Responsibility & 5 Teamwork	Gate 9		
6 Responsibility	Gate 9		

Remember to check in and out of Safe Entry by scanning the QR Code on the left.


Parents/Guardian, please arrive at the dismissal point 10 minutes before the dismissal time.

<https://bit.ly/CTPSafeEntry>





Put your mask on at all times.



Practise social distancing.



The table below provides an overview of the after-school programmes for 2021:

Time	Level	Mon	Tue	Wed	Thur	Fri
2.00 p.m. to 3.30 p.m.	P3				Enrichment	
		Remediation			Remediation	
	P4	Enrichment  ALPHA+ (E2K Science and Math)	Math Olympiad			ALPHA+ (Destination Imagination)
		Remediation			Remediation	
	P5	Higher Mother Tongue	Math Olympiad		Enrichment  ALPHA+ (E2K Science and Math)	ALPHA+ (Destination Imagination)
		Remediation			Remediation	
	P6	Enrichment  ALPHA+ (E2K Science and Math)	Math Olympiad		Higher Mother Tongue	ALPHA+ (Destination Imagination)
		Remediation			Remediation	
3.30 p.m. to 5.00 p.m.	P3 to P6	Additional sessions for selected CCA		Additional sessions for selected CCA		

Our after-school programmes are customised for Clementians based on their needs, strengths, interests and learning dispositions. Please refer to your child's personalised schedule (issued in Week 2) for his/her involvement in the after-school programmes in Term 1.

