



Clementi Primary School

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CTP/2026/P/VP/002

23 December 2025

Dear Parents/Guardians,

Warm greetings to all our CTPS families! We hope you are enjoying the December holidays with your loved ones. As we prepare to step into 2026, we are delighted to welcome you to a new and exciting school year at Clementi Primary School. Let's look forward to a year filled with meaningful learning, strong partnerships and enriching experiences.

In preparation for the new academic year, we are pleased to share with you some important information about the year ahead.

1. Arrangements for First Day of School

1.1 School will re-open in 2026 as follows:

(a) **All P1 Clementians will start school on 2 January 2026 (Friday)**

School hours will be from 7.30 am to 10.30 am. The school has separately provided the details of the arrangements for 2 January to parents/guardians of P1 Clementians during P1 Orientation Day in November 2025.

(b) **P2 to P6 Clementians will start school on 5 January 2026 (Monday)**

Timetable will be suspended from Monday 5 to Wednesday 7 January 2026 for Start-It-Right Programme activities. All Clementians are required to bring only the following items:

- Story book
- Water bottle
- Pencil case
- Snack (for snack break)

Pro-Teach, our school-based Student Care Centre will be opened to enrol P2 to P6 Clementians only from 1.30 pm on Friday 2 January.

1.2 We urge all parents and Clementians to continue exercising social responsibility. **Please be reminded not to send your child/ward to school if he/she is unwell or has flu-like symptoms.**

2. Administrative Matters

2.1 Communication with Parents

- 2.1.1. Our school's general information, such as school hours, calendar and contact details can be found in the Student Handbook and on our school website, www.clementipri.moe.edu.sg. Since the start of 2016, the school has gone paperless to reduce paper consumption. You will receive communications materials such as school notifications and examination schedules via our school website, Facebook page and the Parents Gateway (PG) app.
- 2.1.2. To view our official Facebook page which functions as our school's e-newsletter, please search for 'Clementi Primary School Official' on Facebook. You may also copy the following URL to your browser or scan the QR code using your mobile devices:



<https://go.gov.sg/ctps-official-fbpage>

- 2.1.3. Photographs or video images of students and parents/guardians may be taken during school activities and events. Clementi Primary School may use and publish such photographs or video recordings in school publications, the school's website, social media channels or other communication channels.
- 2.1.4. Today, MOE's **Parents Gateway (PG)** is an important mode of communication with parents/guardians. If you have yet to download and start using the PG app, we would like to strongly encourage you to do so. For assistance on the use of the PG app, please refer to the following:
- (a) Step by Step Guide to install PG app on mobile phones:
<https://www.clementipri.moe.edu.sg/parents-info/pgonboarding/>
 - (b) Step by Step Guide to register for SingPass:
<https://www.singpass.gov.sg/home/ui/register/instructions>
 - (c) Parents Gateway Frequently Asked Questions (FAQs) for Parents:
<https://ask.gov.sg/parentsgateway>

2.2. Student Handbook and Homework Folder

We will provide every Clementian with a complimentary Student Handbook and Homework Folder by mid-January. Please ensure that your child/ward takes responsibility for these items as we are unable to replace lost copies.

2.3. Deduction from Edusave Account

- 2.3.1. Every Singapore Citizen (SC) will have an Edusave account created automatically for them. Your child will receive annual contributions of \$230 from the start of their primary school education until they complete their secondary school education.
- 2.3.2. In 2026, the school will deduct the following amount from your child's Edusave account for the following purposes:

Name of Magazine/ Online Portal	Subject	Level of Students	Subscription Price	No. of issues a year / Subscription duration for online portal
Ezhishi	CL	P1 to P6 (except for FCL students)	22.40	20 issues and 1 year subscription of online portal
Mari Membaca	ML	P1 to P4 P5FML and P6FML	\$27.00	16 issues
G-Berita harian	ML	P5 to P6	\$10.00	20 issues
Sutti Mayil	TL	P2 to P6	\$30.00	10 issues (\$3.00 per issue)
Vaandu Online Portal	TL	P1 to P6	To be shared by 16 Jan	1 year subscription of online portal
What's Up	English Language	P5 and P6	\$18.00	6 issues
Little Red Dot	English Language	P3 and P4	\$13,00	20 issues

Note: The school will absorb the cost for students under the Financial Assistance Scheme (FAS).

- 2.2.3. For selected students invited to join the Mathematics Olympiad Training Programme, Edusave will also be used to cover the training fees if they are participating. Similarly, should these students wish to take part in the Mathematics competitions that the school endorses - Raffles Mathematical Olympiad (RMO), Asia-Pacific Mathematical Olympiad for Primary Schools (APMOPS) and National Mathematical Olympiad of Singapore (NMOS); the respective participation fees will be deducted from their Edusave accounts. Further details will be provided to parents of invited students at a later date. The school will absorb the cost for students under the Financial Assistance Scheme (FAS).

3. Important dates in Term 1, 2026

Date (Day)	Activity	Remarks
26 Jan to 28 Jan 2026 (Mon - Wed)	P5 Cohort Camp	More details in point 7.1
29 Jan 2026 (Thur)	Networking Session for P2 and P4 parents/guardians P6 Parents Briefing	More details in Point 6.
5 Feb 2026 (Thur)	Networking Session for P3 and P5 parents/guardians	More details in Point 6.
6 Feb 2026 (Fri)	Back to School Day for P1 parents/guardians	More details in Point 6.
13 Feb 2026 (Fri)	Total Defence Day	More details in Point 11.
16 Feb 2026 (Mon)	Chinese New Year Celebration	More details in Point 12.
17 & 18 Feb 2026 (Tue & Wed)	Chinese New Year	Public Holiday
14 Mar 2025 (Fri)	Prize Giving Day	Only prize recipients need to report to school.

4. Curriculum Hours and Recess/Snack Break in 2026

4.1. Curriculum hours will remain the same in 2026 from 7.30 am to 1.30 pm daily. Flag-raising starts at 7.30 am and we would like to seek your cooperation to ensure that your child/ward is in the school by 7.25 am every morning. We will continue to monitor latecomers and when needed, his/her Form Teacher will get in touch with you, to find out how best the school and the home can work together. This partnership is important to ensure that your child/ward enjoys coming to school.

4.2. All Clementians will be dismissed at 1.30 pm, at the following dismissal points:

Level	Dismissal Point	Remarks
Primary 1 and 2	School Foyer	Older Clementians will have the same dismissal point as their youngest sibling. E.g. A Primary 5 Clementian who has a sibling in Primary 1 will report to the School Foyer at 1.30 pm.
Primary 3 and 4	Gate 1	
Primary 5 and 6	Gate 9	

4.3. Please find below the recess and snack break structure from 2026.

Recess		Snack Break
Levels	Time	Time
Primary 2 & 5	9.00 - 9.30 am	12 noon
Primary 1 & 4	10.00 - 10.30 am	12 noon
Primary 3 & 6	11.00 - 11.30 am	9.00 am

In support of our national Singaporean health initiative, Grow Well SG, we are encouraging Clementians to make healthier snacking choices during their daily snack break. To build positive habits together, students are invited to participate in “Fruity Friday” by bringing a fruit to school every Friday. This simple weekly practice hopes to nurture healthier eating habits and builds a shared culture of well-being across the school. We appreciate your support in encouraging your child to join us in this initiative.

5. **After-School Programmes 2026**

5.1. Please refer to the table below for an overview of the After-School Programmes (ASPs) for 2026.

Monday	Tuesday	Wednesday	Thursday	Friday
2.00 - 3.30 pm: <ul style="list-style-type: none"> Remedial Lessons for Foundation Subjects Higher Mother Tongue Other ASPs 	2.00 - 3.00 pm Other ASPs 2.00/2.30 - 4.00/4.30 pm: Co-curricular Activities (CCA)		2.00 - 3.30 pm: <ul style="list-style-type: none"> Remedial Lessons for Foundation Subjects Other ASPs 	
3.30 - 5.30 pm: Student Leadership Training Co-curricular Activities (CCA)			3.30 - 5.30 pm: Co-curricular Activities (CCA)	

5.2. As the programmes are customised for Clementians, teachers-in-charge of various ASPs will use the PG app to share information on the ASP which your child/ward is offered. If your child/ward needs greater support in his/her learning, he/she will be required to attend remediation on one or more days. The school bus service at 3.45 pm is available for Clementians who have signed up for bus service.

6. **Networking Session with Form Teachers**

6.1. As part of our efforts to strengthen home-school partnerships from the start of the year, the school will be organising a networking session for parents to network with their child’s/ward’s Form Teachers. This is an opportunity for Form Teachers to share on class matters such as routines, setting of learning targets and expectations.

- 6.2. Please note that the networking session is not a one-to-one communication platform between teachers and parents. The one-to-one session, the 'Child-Teacher-Parents Conference', will be held in May.
- 6.3. Please refer to the respective dates of the Networking Session (by child's/ward's level). More details will be shared nearer to the date.

Level	Date	Time
Primary 1	Friday, 6 February 2026	8.00 - 11.30 am
Primary 3 and 5	Thursday, 5 February 2026	3.00 - 4.30 pm
Primary 2, 4 and 6	Thursday, 29 January 2026	3.00 - 4.30 pm

7. PE-related Matters

7.1. P5 Cohort Camp

- 7.1.1. The P5 Cohort Camp provides students with an excellent opportunity to move out of their comfort zones and to be closer to the natural environment. Using the outdoors as the 'classroom' for learning and development, we aim to develop resilience, ruggedness and build cohesion amongst themselves.
- 7.1.2. This year's P5 Camp – **Clementi @ventures** will take place in Term 1 Week 4. It will be a great opportunity for the students to get to know their new classmates better as they work together in groups and overcome various outdoor challenges. The camp will be held at MOE Jalan Bahtera Adventure Learning Centre. Details of the camp have already been sent out to P5 Clementians' parents in November. Please support your child/ward's participation and ensure they pack according to the packing list given.

7.2. P3 SwimSafer Programme

Swimming is an important life skill and it is part of the PE curriculum. The SwimSafer Programme for all Primary 3 Clementians will be conducted in Semester 1, 2026 during PE lessons. The PE periods for the Primary 3 level are put together to support the conduct of the programme. There will be a total of 10 sessions, commencing in Term 1 Week 2. There will be **no make-up lesson** for Clementians who are absent for their swimming session or test. **If your child/ward has previously attained certification in the SwimSafer Programme, please provide a photocopy of the certificate to the class' PE teacher in week 1.** More details on the programme and schedule will be sent via PG app.

8. Guidelines for Smartwatches

- 8.1. Smartwatches (except for POSB Smart Buddy watch) are prohibited in schools to maintain a focused and distraction-free learning environment. These devices can disrupt classroom activities with their non-educational functions, such as gaming, texting or browsing the Internet.
- 8.2. Additionally, they pose security risks by enabling unauthorized communication or access to information during tests and examinations, compromising academic integrity. This is in line with

the PSLE guidelines where electronic devices, including smart watches, are not allowed in examination venues.

- 8.3. Should students still wish to bring a smartwatch, they must submit a request form found in the Student Handbook for approval and keep the device in their bag at all times during school hours.

9. Birthday Celebrations

- 9.1. We know how much birthdays mean to our Clementians and their families. To ensure the safety and well-being of all students, individual birthday celebrations will not be held in school. This approach helps us manage food safety concerns, including allergies and hygiene whilst creating an inclusive environment where no child or family feels pressured to meet certain expectations.
- 9.2. For every Clementian to feel celebrated, the school will honour all our students through monthly mass birthday celebrations during assembly and class time. These special moments allow us to recognise each child as part of our school community. We appreciate your understanding and support as we work together to create a safe and joyful learning environment for all our students.

10. Encouraging Students to be Independent

- 10.1. We would like to seek the assistance of parents to help Clementians develop good self-management skills and be more independent. Clementians should learn to take personal responsibility to ensure that they are ready for school. This involves completion of homework, packing of school bag and personal belongings for the next school day. Parents and caregivers should refrain from delivering these items to school. Exceptions will be made when medication has to be delivered.
- 10.2. We believe in the importance of developing Clementians' sense of responsibility and providing Clementians with opportunities to take charge of their learning. Clementians are to note down their homework and important reminders in the Student Handbook daily. While information for parents will continue to be shared via PG App, teachers will no longer provide parents with reminders through other communication means e.g. Class Dojo.

11. Total Defence Day Commemoration

Our school will be commemorating Total Defence Day on Friday, 13 February 2026. As part of the learning experience, there will be a planned power disruption on that day though school hours will continue as usual. This allows students to better understand the importance of readiness and resilience. More information will be shared closer to the date.

12. Chinese New Year Celebration

Our school will be celebrating Chinese New Year on Monday, 16 February 2026. The school hours will be from 7.30 am to 9.15 am. All Clementians are encouraged to come in their traditional/ethnic costume or going-out attire with white school shoes. More details will be provided nearer to the date.

13. Parental Involvement and Support

- 13.1. Parents play an important role in their child/ward's growth and your involvement and support in your child/ward's education will motivate him/her to better behaviour and learning outcomes. It is our shared responsibility to bring out the best in your child/ward. Please scan the QR Code or click on the link below if you wish to join our school's Parent Support Group (PSG) chat groups and be involved in the school's activities.



<https://tinyurl.com/CTPSPSGsignup>

- 13.2. More information on how you can be involved in your child's/ward's education can be found at <https://www.schoolbag.edu.sg/education>.

14. School Safety and Security

14.1. Visitors to School

- 14.1.1. All visitors to the school are required to report at the Security Post to obtain a visitor sticker. Thereafter, visitors are required to report to the General Office. Please display the visitor sticker prominently when in school. To ensure the safety of your child/ward, we will not allow visitors without the sticker to proceed to any part of the school premises. If you wish to take your child/ward home before dismissal, please inform the staff at the General Office and fill in the required details in the Early Departure Record Book before leaving the school with your child/ward.
- 14.1.2. To safeguard student privacy and data security, photography and videography by parents and visitors are not permitted within school premises. This applies to all areas of the school compound, including common spaces such as the foyer and during dismissal times.

14.2. Road Safety

- 14.2.1. A safety briefing including the importance of road safety will be conducted during the first week of school. Please remind your child that if he/she walks to and from school, he/she should always follow road safety procedures within and outside school. This means adhering to all traffic regulations like using overhead bridges or zebra crossings where possible, ensuring there are no oncoming vehicles before crossing any roads and crossing only when the green man signal is on.
- 14.2.2. The HDB car park entrance to Clementi Cascadia along Clementi Avenue 3 may experience high vehicular traffic volume in the morning and during school dismissal. We have reminded

Clementians who have to cross the HDB car park entrance daily to be particularly careful. Please help to reinforce this message at home.

- 14.2.3. To ensure the safety of all during dismissal time, please do not wait in your vehicle outside the school along Clementi Avenue 3 as this will affect traffic flow. We seek your cooperation to park at the nearby HDB car parks and pick up your child/ward from school.

14.3. Traffic Updates

- 14.3.1. We have observed that more parents are driving Clementians to school in the morning. This has inevitably caused congestion outside the school main gate along Clementi Avenue 3 and the drop-off area at the school foyer. Arising from this, the school had received community feedback via the Land Transport Authority (LTA) that vehicles approaching from Clementi Avenue 4 have had trouble making a U-turn along Clementi Avenue 3. This situation is worse during weekday mornings between 7.00 am and 7.25 am.

- 14.3.2. To ease the traffic situation along Clementi Avenue 3, we would like to seek your cooperation in ensuring smooth vehicular movement in the morning by avoiding the peak hour traffic. We would also like to remind all drivers to:

- (a) stay on the left lane patiently to wait for your turn to drive into the school main entrance. Overtaking the vehicles turning into Clementi Town Secondary School (CTSS) will likely result in you blocking the vehicles on the right lane, causing traffic on both lanes to be blocked. Please consider dropping your child at the sheltered pavilion outside Gate 9;
- (b) stop your vehicle at the alighting point that is furthest along the driveway. The covered driveway can accommodate four vehicles at a time;
- (c) instruct your child/ward to sit on the left side of the car and alight as soon as your vehicle comes to a stop;
- (d) place your child's/ ward's school bag in the car beside him/her, and allow your child/ward to alight by himself/herself independently to avoid holding up the traffic;
- (e) drive carefully when it rains; delay in getting to school on time on such days is understandable;
- (f) **not park** along the road outside the school during dismissal time and
- (g) consider dropping your child/ward at Gate 9 opposite the car park at Clementi Cascadia.

- 14.3.3. The Land Transport Authority (LTA) would like to remind all drivers that there shall be strictly **NO PARKING:**

- (a) 9 metres of a bus stop;
- (b) 6 metres of a junction;
- (c) 3 metres of a fire-hydrant;
- (d) 50 metres of a pedestrian crossing;
- (e) on grass verge and footway; and
- (f) at entrances or exits of any other premises.

14.3.4. LTA officers will not hesitate to take the necessary enforcement actions against vehicles that park at the above-mentioned areas. Let us all show consideration and emphasize road safety, so that we can be role models to our Clementians.

14.4. School Gate Policy

14.4.1. We refer to the revised school gate policy that was communicated to parents via the Term 4 Parent Notification letter dated 8 September 2025. This arrangement has worked well thus far and the school will continue with it in 2026. To recap, the following policy will continue to apply from 2 pm onwards after school dismissal:

- (a) vehicles will be permitted to enter the school premises for pick-up purposes;
- (b) due to the school's small parking area and short driveway, parents are to "pick-and-go";
- (c) 2 parking lots will be reserved for parents with waiting time of up to 5 minutes (see Photo 1 below).
- (d) **no parking** is allowed in the staff parking area (see Photo 2);
- (e) if your child is not at the foyer when you arrive and the 2 parking lots are occupied, we seek your understanding to park at the nearby public carparks and walk over to the school to fetch your child. The public carparks near Clementi Primary School are located at Blk 435 Clementi Ave 3, the car park at Clementi Cascadia and the HDB carpark at The Clementi Mall (see circled areas in the map in Photo 3).



Photo 1



Photo 2

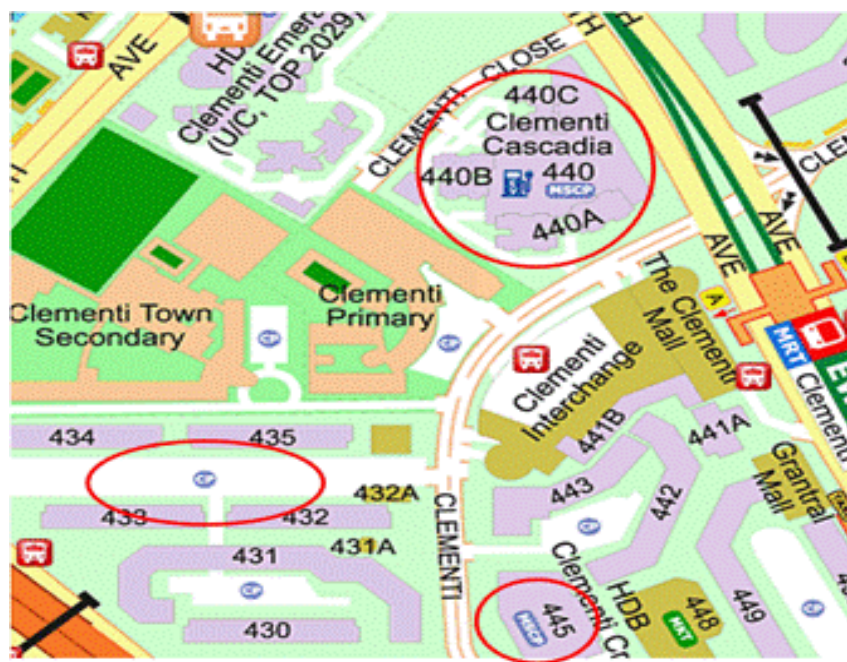


Photo 3

15. Upgrading of School Infrastructure and Facilities

15.1. Completed Upgrading Works

15.1.1. To provide our Clementians with a conducive and safe learning environment, the school has completed the following upgrading works during the school holidays:

- (a) airconditioned the school hall;
- (b) applied a layer of anti-slip coating to the ground floor corridor walkway.

15.2. Upcoming and Ongoing Upgrading Works

- 15.2.1. The existing two lifts will be replaced from January to June 2026. Lift 1 will be replaced from January to March 2026, and lift 2 will be replaced from April to June 2026. One lift will be operational during the affected period.
- 15.2.2. As communicated in the Parent Notification letter dated 3 October 2025, the school commenced the renovation of our General Office (GO) on 13 October 2025. The affected area has been hoarded off to facilitate the renovation. As the renovation is extensive, the renovation will only be completed towards the end of Term 1 2026.
- 15.2.3. A temporary GO has been set up to attend to Clementians, parents and visitors since 9 October 2025. This arrangement will continue until the completion of the GO renovation. Please refer to **Annex A** for the details.

We deeply appreciate your partnership and collaboration in our shared mission to nurture every Clementian. Together, we will continue to enhance our school's learning environment and create enriching experiences that help our students flourish.

Thank you for your trust and partnership. We wish you and your family a fulfilling 2026 ahead!

Yours sincerely,



Mr Vimalenthiran Vijayasingam
Principal

